**MINUTES**

**TURBEVILLE TOWN COUNCIL MEETING**

**March 12, 2024**

**6:30 p.m.**

**Members Present:** Mayor Tammy Hicks, Councilmembers Herbert Mims,

Albert Mobley, Judy Coker, and Ericson Coker

**Others Present:** Town Clerk Kaitlin Alexander, Public Works Director Ellis Evans, Town Administrator Howard Garland, Clarendon County Councilman Pat Coker, Ginie Turbeville, Donny Phipps, and Becky Keefe

1. **Mayor Hicks** called the town council meeting to order at 6:30 p.m. and declared that a quorum was present. **Councilmember Mobley** offered the invocation.
2. **Mayor Hicks** introduced for council’s consideration the agenda for the March 12, 2024, regular council meeting. A motion was made by **Councilmember Mims** to approve the agenda. The motion was seconded by **Councilmember Judy Coker** and passed by unanimous vote.
3. **Mayor Hicks** asked if anyone was present who wished to address council. Hearing none,Mayor Hicks moved on to the next item for business.
4. **Mayor Hicks** introduced for council’s consideration the minutes from the February 13, 2024, regular council meeting. A motion was made by **Councilmember Judy Coker** to approve the minutes as written. The motion was seconded by **Councilmember Mims** and passed by unanimous vote.
5. **Mayor Hicks** introduced for council’s consideration the minutes from the February 27, 2024, council workshop. A motion was made by **Councilmember Judy Coker** to approve the minutes as written. The motion was seconded by **Councilmember Ericson Coker** and passed by unanimous vote.
6. **Becky Keefe** approached councilwith the request to use Town Square for her school graduation. With thirty-two kids leaving to go to kindergarten in May, they have outgrown all other venues. Ms. Keefe is going to check on liability insurance and what it covers to have this at another venue, so in the case something was to happen, it would not fall on the town. She assured council that everything would be put back like it was before. Graduation would be held on May 10th beginning at 9 a.m. and would be finished by 11:30 a.m. **Councilmember Mims** made a motion to approve this request and a second was made by **Councilmember Ericson Coker** and passed by unanimous vote.
7. **Donny Phipps from CC&I** approached council concerning building inspections and code enforcement. Mr. Phipps was asked to attend the meeting regarding the town not having a code enforcement officer. He handed out some pamphlets and a booklet for council to look at and the went over all the many CC&I employees in the booklet. Allison McDowell would be the town’s code enforcement inspector if the town decided to pursue this. CC&I covers eighteen jurisdictions and some benefits for the town would include services being no cost to us, we would receive a 12% rebate and all data collected would be sent to us around the 20th of each month for our own records. He included more information discussing what services they offer. **Councilmember Ericson Coker** asked how quickly their communication between contractor and owner would be. CC&I states that the permitting process is easy for homeowners and contractors to apply and obtain inspection requests and inspection results using the iWorkQ Systems software through CC&I. **Councilmember Judy Coker** asked when contractors obtain a building permit, who would they need to go through. Mr. Phipps mentioned that everything would go through CC&I. **Town Administrator Howard Garland** prepared a document for council to fill out on things throughout town that are not currently following ordinances. **Mayor Hicks** then read some text messages exchanged between her and **Representative Fawn Pedalino** and Fawn asked why CC&I was on the agenda since the town decided to go through the county for all issuing of building permits. Mayor Hicks explained that the county would not enforce our codes, therefore we had to look into other options in order to do that. This issue would need to be taken before Clarendon County, since we do not know what the cost may be.

1. Next on the agenda was the issue of the Davis and Floyd engineering contract. Mr. Garland stated that there was an issue with the iron and steel inspection. The contract states it is only supposed to use American iron and steel and the items inspected clearly said they were from Canada and China. **Public Works Director Ellis Evans** would like in the future to have three to five years for any planned future projects. Mr. Garland made mention that they want to give the mayor authority to sign the contract. This would be paid by ARPA money. **Councilmember Mims** made a motion to approve this request. The motion was seconded by **Councilmember** **Ericson Coker**.
2. **Mayor Hicks** talked with Representative Fawn Pedalino about requesting the state paying some of the floor and painting renovations taking place at Town Hall and she said she had presented the idea but will not know for certain until April if it is approved.
3. **Public Works Director Ellis Evans** gave a couple of updates regarding his department. The motor on the prison well went bad and they were able to switch things out to get it back running but really needs to be completely upgraded by ARPA money. This is the number one thing on his list of concerns right now. **Councilmember Mims** made a motion to approve this request. The motion was seconded by **Councilmember** **Ericson Coker**.
4. There being no further business, **Councilmember Mims** made a motion to adjourn. The motion was seconded by **Councilmember Mobley** and passed by a unanimous vote. The meeting was adjourned at **7:00 pm.**

Respectfully submitted,

**Kaitlin Alexander**

Town Clerk